

Taylortown

Town Council Meeting
Tuesday, August 27, 2024
Town Hall
5:00 p.m. Closed Session
6:00 p.m. Open Session

I. Call to Order

This Tuesday, August 27th meeting of the Taylortown Council is now called to order at 5:00 p.m.

II. Roll Call

Ms. Cole, please call the roll.

Ms. Cole

Mayor Gaddy
Mayor Pro Tem Moody
~~Councilwoman Cotton~~
Councilwoman Parker
~~Councilman Taylor~~

III. Closed Session

I seek a motion to go into closed session to discuss personnel and legal matters.

Motion:

Mayor Pro Tem Moody

Second:

Councilwoman Parker

Are there any questions? Any discussion?

Please vote yes or no.

Ms. Cole, call the roll.

Ms. Cole

Mayor Gaddy

Mayor Pro Tem Moody

Councilwoman Cotton (in at 5:15)

Councilwoman Parker

~~Councilman Taylor~~

The motion passed. We are now in Closed Session.

IV. Return to Open Session

I seek a motion to return to Open Session.

Motion: Mayor Pro
Tem Moody

Second:
Councilwoman Parker

Any questions? Any discussion?
Ms. Cole, call the roll.

Ms. Cole
Mayor Gaddy
Mayor Pro Tern Moody
Councilwoman Cotton
Councilwoman Parker
Councilman Taylor
All present.

Motion passed.

Good evening. Welcome to the Taylortown Council meeting. We thank
you for being here. Welcome to the folks watching online.

We are going to celebrate Taylortown this weekend at our Taylortown
Day events. Let's show up and make our ancestors proud.

Please join us in a moment of silence.

V. Approval of Agenda

The agenda for this August 27, 2024 Town Council meeting was posted
at Town Hall. Agendas are also in the holder on the back wall.

Councilmembers, is there anything you would like to add to the agenda?

If not, I seek a motion to approve the agenda.

Motion:

Mayor Pro Tem

Moody

Second:

Councilwoman Parker

Any questions? Any discussion?

Ms. Cole, call the roll.

Ms. Cole

Mayor Gaddy

Mayor Pro Tern Moody

Councilwoman Cotton

Councilwoman Parker

Councilman Taylor

Motion passed.

VI. Minutes

We believe we've caught most of our clerical errors and included missing information for our minutes from December 2023. Our volunteers will have them corrected and ready to upload on to our website on or before September 30th.

VII. Closed Session Report

We went into Closed Session to discuss some legal and personnel matters. If there's a vote to be taken on any of those matters, we will address it at the appropriate time on the agenda.

VIII. Public Comment

It's time for public comment. Try not to be upset when we don't answer your questions tonight. Ms. Cole is taking notes and will prepare our response in accordance with state and federal Freedom of Information Act requests.

If the issue raised is more than a request for information, we will determine if and when _to put it on the agenda for discussion.

Come to the podium, give us your name, and limit your comments to 3 minutes, please.

IX. Staff Reports

We are going to move into the part of our meeting where we discuss matters with our staff. This is not public time.

Please do not comment from the floor.

Ms. Cole, please do not respond to comments from the floor.

Staff Reports - Town Administrator - Carolyn Cole

1. Administration Department

Freedom of Information Act Response to Mr. William Green

2. Public Works & Utilities Department - Darnell Price, Mgr

State Mowing Contract

We would like to ask Council to allow us to work with the state and town attorney to prepare a contract that will allow Taylortown to participate in the state's mowing program.

Mayor Gaddy

Council, you have had the opportunity to read the sample contract from Pinebluff. We've learned a bit more about it from the state office.

I seek a motion to authorize Ms. Cole and the town attorney to secure the mowing contract for Taylortown.

Motion: Mayor Pro Tem Moody

Second: Councilwoman Cotton

Are there any questions? Any discussion?

Please vote yes or no.

Ms. Cole, call the roll.

Ms. Cole

Mayor Gaddy

Mayor Pro Tern Moody

Councilwoman Cotton

Councilwoman Parker Absent

Councilman Taylor

All voted yes.

The motion passed. Ms. Cole, you may now pursue that state mowing contract on behalf of Taylortown.

We would like to add Cri-Tek, the engineering company that met with out of Greensboro to the team for the two water and wastewater grants that Stephen Francis secured for Taylortown. These are federal grants administered by NC Department of Environmental Quality. Cri-Tek would serve as the owner's advisor. The owner of the water and sewer system being the Town of Taylortown.

There is a new administration and the LKC project team originally submitted may be different. We hope to meet with Stephen Francis of LKC soon to discuss these grants and how best to reconfigure the project team for optimum results.

Mayor Gaddy: Council, do you have any questions?

Equipment

We are having issues with breakdowns and repairs of equipment needed by the Public Works and Utilities Department to get their jobs done. Everything from mowing, trimming, water lines and meters is being affected by faulty equipment, missing tools, or inadequate tools. These things have needed attention for a while.

On our list is the purchase of a lawn mower that is for commercial use and not home

use.

It is an immediate need when the only lawn mower we have was out of service. We got a John Deere commercial mower as a demo and can purchase it. We included equipment purchases in our budget. We don't believe Council needs to vote on it again as it does not exceed the equipment budget for Public Works & Utilities.

Personnel

When we are reading with the hiring process from posting the job to screening, hiring, onboarding and benefits management for new employees, we would like to post jobs for 2 part-time clerical employees and one technician to work with water and sewer.

Mayor Gaddy

I seek a motion to hire two part-time clerical employees and a water and sewer technician.

Motion: [Mayor Pro Tem Moody](#)

Second: [Councilwoman Parker](#)

I have a motion and second.

Are there any questions? Discussion?

Ms. Cole please call the vote.

Ms. Cole

Mayor Gaddy

Mayor Pro Tern Moody

Councilwoman Cotton

Councilwoman Parker

Councilman Taylor

[All voted yes.](#)

Motion passed.

3. Planning Department

The Planning Board will meet on Friday, August .

Garry Brown was elected Chair.

Jeffrey Moody was elected Vice Chair.

Lottie Mason

Ronda Brady and Connie Pearson were unable to attend.

The Planning Board received training materials from the UNC School of Government for Planning Boards.

The Planning Board will meet on the 3rd Thursday of the month at 7pm here at Town Hall.

C. Cultural & Leisure Services is focused on Taylortown Day Weekend. Activities begin Friday, August 30th with a banquet, Saturday the parade and day in the park, and ends on Sunday September 1 with a praise and worship service in the park at 10:00 a.m.

Each department, staff, volunteers, and Mayor, Mayor Pro Tern, and council members play a role in making this event a success.

Mayor Pro Tern and Councilwoman Parker took the lead on this event so I will ask them to introduce each event and we will talk about the staff level support for each one and the activity in general.

X. Announcements

Councilmembers, do you have any announcements?

Moody:

Parker:

Cotton:

Taylor:

Our next town council meeting is September 10, 2024.

XI. Adjournment

I seek a motion to adjourn.

Motion: I move that we adjourn.

Councilwoman Cotton

Second:

Councilwoman Parker

I have a motion and second.

Are there any questions or discussion?

No questions? No discussion? Ms. Cole please call the vote.

Ms. Cole

Mayor Gaddy

Mayor Pro Tern Moody

Councilwoman Cotton

Councilwoman Parker

Councilman Taylor

All vote yes.

Motion passed. This meeting of the Taylortown Council is adjourned.