

# **Taylortown Council Meeting**

Taylortown Town Hall  
December 17, 2024  
5:00 p.m. Closed Session  
6:00 p.m. Open Session

## **Agenda**

- I. Call to Order**
- II. Roll Call**
- III. Agenda**
- IV. Minutes**
- V. Closed Session**
- VI. Return to Open Session**
- VII. Closed Session Report**
- VIII. Public Comment**
  
- IX. Staff Reports – Town Administrator, Carolyn Cole**
  
- X. Announcements**  
Next Town Council Meeting January 14th, 2024
  
- XI. Adjournment**

# Taylortown

Town Council Meeting  
Tuesday, December 17, 2024  
Town Hall  
5:00 p.m. Closed Session  
6:10 p.m. Open Session

## I. Call to Order

**This meeting of the Taylortown Council is now called to order.**

## II. Roll Call

**Please call the roll.**

Mayor Gaddy  
Mayor Pro Tem Moody  
Councilwoman Cotton- Tardy  
Councilwoman Parker  
Councilman Taylor- Tardy

## III. Approval of Agenda

**The agenda for this December 17, 2024, Town Council meeting was posted at Town Hall and on the town's website.**

**You can also find the agenda in the holder on the back wall.**

**Council, I seek a motion to approve the agenda.**

Motion: So moved.

Mayor Pro Tem Moody

Second:  
Councilwoman Parker

**I have a motion and a second.**

**Are there any questions? Discussion?**

**If there are no questions or discussion, Councilmembers, please vote by saying yes or no.**

**Please call the vote.**

Mayor Gaddy  
Mayor Pro Tem Moody  
Councilwoman Cotton - Tardy  
Councilwoman Parker  
Councilman Taylor

**The motion passed. The agenda is approved.**

#### **IV. Closed Session**

**I seek a motion to go into closed session for a recap on our outstanding legal matters and personnel.**

Motion: I move that we go into go into closed session.

Mayor Pro Tem Moody

Second:  
Councilwoman Parker

**I have a motion and second.**

**Are there any questions or discussion?**

**No questions or discussion.**

**Please call the vote.**

Mayor Gaddy  
Mayor Pro Tem Moody  
Councilwoman Cotton- Tardy  
Councilwoman Parker

Councilman Taylor  
All present affirmed

**The motion passed. We are now in closed session.**

**V. Return to Open Session:**

**I seek a motion to return to open session.**

Motion: I move that we return to open session.  
Mayor Pro Tem Moody

Second:  
Councilwoman Parker  
**I have a motion and second.**

**Any questions? Any discussion?**

**No questions, no discussion.**

**Please call the vote.**

Mayor Gaddy  
Mayor Pro Tem Moody  
Councilwoman Cotton  
Councilwoman Parker  
Councilman Taylor  
All voted in the affirmative.

**The motion passed.**

**This December 17, 2024 Taylortown Council meeting is now back in**

**Open Session.**

**Good evening.**

**Thank you all for taking time out of your busy holiday schedule to join**

**us in person and online.**

**We thank you for caring about Taylortown.**

**Our ancestors have entrusted us with an important responsibility and valuable legacy.**

**Future generations are counting on us to deliver it to them better than**

**we found it. Let's keep showing up.  
Please join us in a moment of silence.**

**VI. Closed Session Report**

**We opened the meeting at 5:00 p.m. and went into closed session to recap some outstanding legal matters and employee matters.**

**There is nothing for us to bring out of closed session for a discussion or vote in Open Session.**

**VII. Public Comment**

**The floor is now open for public comment. Please come to the podium and speak directly into the microphone. Limit your comments to 3 minutes, please.**

Marcella Alston: Website is looking good; She asks for Taylortown's policies and procedures. Town responds by saying that most of the policies and procedures are from state laws regarding municipalities. The Town will provide Ms. Alston with state law information (FOIA).

Yvette McCormick: Wall calendars are available, please take one.

Men's Club of Southern Pines is having a holiday dance.

**VIII. Staff Reports – Town Administrator – Carolyn Cole**

**Cole: We focused on the Public Works and Utilities Department at our last meeting. This evening we are segueing into our Finance Department with key components in our financial reporting that involves revenue and expenses from Public Works and Utilities. The last component of our financial report includes the budget to actual report will be presented at our meeting on December 17, 2024 and that should bring our financial reporting current.**

**The town council will review the information as presented. We expect to respond to their questions and concerns on December 17, 2024. We will make corrections as needed and ask Council to accept the report. If Council votes to accept the report, it will be posted online and made available at Town Hall to citizens with a copying fee based on the town's adopted fee ordinance.**

**Review revenue and expenses from Chapter 8, Public Works & Utilities Department.**

**Council, you received your existing Ordinance at our last meeting and we identified key parts of the ordinance for review.**

**Now, we would like to ask you for specific policy changes which will improve our ability on the staff side to design procedures to implement Council's policies.**

**We have tried to take what we learned from citizens, our customers, and contractors to make our best policy recommendations to Council that will correct errors and produce positive results. Our goal is to improve our water delivery system, make sure our water quality remains good, provide good customer service with fair and accurate billing, and provide the internal controls necessary for financial accountability.**

Policy recommendations at this time include considering changes to public works and utilities fees as well as planning.

The first meeting in January (January 14<sup>th</sup>) will be a work session regarding the Public Works and Utilities ordinance.

Dumpster opening and closing times throughout the week will be posted to the Town's website.

## **Reminders**

## **Personnel**

- 1. Police Department – Chief Michael Hobgood is on vacation until December 13, 2024. His official retirement begins December 14, 2024.**
- 2. Bryon Jackson is taking his last vacation days and retiring effective December 29, 2024.**
- 3. We have discussed rebuilding our Public Safety Department and our Public Works & Utilities Department. These departures create the opportunity for laborers in Public Works & Utilities and a new police chief, and police officers. The employment opportunity notice has been posted on our website and will be sent to key agencies most beneficial to us.**

## **4. Finance Department**

## **5. Planning Department**

**The Planning Board will meet at 7:00 p.m. on Wednesday, December 18, 2024.**

**Ronda Brady**

**Garry Brown**

**Jeffrey Moody**

**Connie Pearson**

**Lottie Mason**

**6. Cultural & Leisure Services Department – Akeila Winder**

**Christmas Tree Lighting at Town Hall – Dec 6, 2027 6 pm**

**Taylortown Holiday Party**

**Council, Staff and Volunteers and our plus ones**

**December 22, 2024**

**7:00 p.m.**

**That concludes our staff report.**

**IX. Announcements**

**Councilmembers, do you have any announcements?**

Mayor Pro Tem Moody on behalf of Cultural and Leisure Services: Christmas Tree Lighting event was a success

Councilwoman Cotton: Planning board meeting tomorrow at 7 pm; Thank you for coming out to meetings throughout the year and any ideas or suggestions on how to improve the town are welcome

**X. Adjournment**

**I seek a motion to adjourn.**

Motion: I move that we adjourn.

Mayor Pro Tem Moody

Second:

Councilwoman Cotton

**I have a motion and second.**

**Are there any questions or discussion?**

**If there are no questions or discussion, please call the vote.**

**Mayor Gaddy**  
**Mayor Pro Tem Moody**  
**Councilwoman Cotton**  
**Councilwoman Parker**  
**Councilman Taylor**

All voted in the affirmative.

**Motion passed. This meeting of the Taylortown Council is adjourned.**